JOB POSTING

ST. JOHN'S
International Airport Authority

Airport Duty Manager

St. John's International Airport (SJIAA) is a not-for-profit, non-share capital corporation with a mandate to operate a safe and efficient air transportation facility at Newfoundland and Labrador's premier transportation gateway. A catalyst for economic growth, we generate our own revenue, raise our own capital, pay municipal taxes, and pay rent to the Federal Government on an annual basis to operate the Airport on behalf of the community we serve. We are committed to offering an exceptional airport experience for our passengers and enhancing the economic and social well-being of our community.

ACCOUNTABILITIES

Reporting to the Manager of Airside Services this position is responsible for exercising sound judgement and leadership in ensuring airside safety, security, maintenance, and operational integrity of the airport and its facilities on behalf of senior management. The Airport Duty Manager is also responsible for monitoring service quality standards provided by both contracted and directly delivered services, in order to ensure high levels of customer service and safe and secure movement of the traveling public. Key activities include: gate assignment, operational control, incident investigation and emergency response co-ordination. Key activities include gate assignment, operational control and emergency response co-ordination.

IDEAL QUALIFICATIONS

- Diploma in aviation management or airport operations from a recognized post-secondary educational institution, in addition to high school completion
- Minimum of five (5) years experience in an airport operational role
- Extensive knowledge of airport operations, applicable legislation and regulations and emergency preparedness and contingency plans
- Proven ability to work as a member of a team and build effective working relationships with internal departments and external stakeholders
- Strong organizational and decision-making skills, demonstrated in both regular and emergency situations
- Excellent oral and written communication skills
- Ability to communicate orally in French at an intermediate level would be an asset
- Demonstrated commitment to professional development and continuous improvement
- Must obtain and maintain a valid Airside Vehicle Operators Permit (AVOP)
- Must obtain and maintain a valid Restricted Area Identification Card (RAIC)
- Must be available for standby and overtime, as required.
- Must obtain or be in the possession of a Restricted Operator-Aeronautical - Radio Licence
- Consideration will be given to candidates with an acceptable combination of education, training and experience

SJIAA is currently recruiting for one permanent full-time position and an eligibility list. The position(s) are 40 hours per week average (rotating shift schedule including days, nights, weekends, holidays and relief). The role is a unionized position with competitive pay and benefits, in accordance with the collective agreement.

APPLY TO:
Human Resources Department
Email: careers@stjohnsairport.com

CLOSING DATE: Tuesday, April 16, 2024

SJIAA is an equal opportunity employer. Applicants must clearly demonstrate in their resume that they meet the posted qualifications for the position. Proof of education/certifications must be provided prior to appointment to position. As this is a safety sensitive position, a drug and alcohol test will be required as a condition of employment. The successful applicant will be required to provide a satisfactory Certificate of Conduct prior to employment.